Unfortunately, ZOOM was not cooperating and would not let me record today’s impt discussion during the Externship Coffee & Convo 30-minute phone call.

**Standard Preceptor Agreement (SPA)**

The conversation mainly focused on the need for a clear definition of a standard preceptor agreement, as required by IHL for schools to document.

Some students do ask their hospital employer to complete a SPA and have it returned to their SON; others do not. We need to investigate this further and have a standard for the externship program as a whole.

L Thweatt, Director of ADN at Northwest MS Comm Coll has provided the information below and the attached template.  She has discussed this with Dr. Temple at IHL. The Committee did circulate this question in the past month but this matter will be discussed at the ’25 planning committee meeting. At that time, a procedure will be decided upon and put in place.

**Preceptor Degree Requirement**

L Holmes, Forrest General, asked if the attached IHL preceptor exception had now become permanent. I told her I thought it had but needed **LaNelle** to confirm. (LaNelle, please advise.)

**Externship Success Story**

She also reported that she has a previous extern who is now precepting externs. Linda will see if she can acquire a photo of them so that MHA can market this successful domino fall! This is how this wonderful program works!

Today’s call was attended by –

* L Thweatt – NW MS Comm Coll
* L Holmes – Forrest Gen
* E Dupree – MBMC
M Mejia – Memorial Health Sys

rp

**From:** Lesley Thweatt <LThweatt@Northwestms.edu>
**Sent:** Tuesday, June 11, 2024 2:04 PM
**To:** Robin Powell <rpowell@mhanet.org>
**Subject:** [EXTERNAL]Preceptor Agreement

Robin,

I have attached a copy of the Preceptor Agreement created this summer to capture required documentation for Preceptors per the <http://www.mississippi.edu/nursing/downloads/procedure_manual_231116.pdf>

Required Documentation for Preceptors

1. Education verification

2. Clinical experience verification

3. R.N. License & Advanced Practice RN License, if appropriate

4. Certification (i.e. Role Specific – FNP, PMHNP, GNP, etc.)

Thank you,

Lesley



**Lesley Thweatt, MSN, RN, CNE**

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<https://www.northwestms.edu/programs/healthsciences/nursing-department>